Huntersville Elementary School PTA updated 5/11

Cash Count Sheet

Date Counted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Committee Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Start Up Cash: Request Pay Back

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Cash | Quantity | Total |  | Coins | Quantity | Total |
| $1s |  | $ |  | Pennies |  | $ .  |
| $2s |  | $ |  | Nickels |  | $ .  |
| $5s |  | $ |  | Dimes |  | $ .  |
| $10s |  | $ |  | Quarters |  | $ .  |
| $20s |  | $ |  | Half Dollars |  | $ .  |
| $50s |  | $ |  | Dollars |  | $ .  |
| $100s |  | $ |  |  |  | $ .  |
| Total Cash: | $ |  | Total Coin: | $ .  |
|  |  |  | **Total Cash & Coin:** | $ .  |

 Checks (Please sort and record checks by amount.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 2 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 3 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 4 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 5 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 6 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 7 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 8 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 9 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 10 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 11 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 12 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 13 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 14 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 15 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 16 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 17 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 18 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 19 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
| 20 | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
|  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  | $ .  |
|  |  |  |  |  | **Total Checks:** | $ .  |
|  |  |  |  |  **Total Cash, Coins and Checks:** | $ .  |

**Counted by:**

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Treasurer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_